

GENERAL CONCERN

Sample Letter Guide

Dear Representative/Senator Smith,

I'm writing to inform you about an issue I've faced as a new military spouse in your state.

My name is (your name), and I am a military spouse and a (your occupation).

I believe it's important to let you know how much it would mean to me and my military family for you to help people like me, who the military moves from state to state, maintain my career. Transient, working professionals, like me need to be able to more easily access reciprocity with occupational licenses and certifications so we can continue to work and support our families.

In closing, I want to thank you for your support of the military community and (the local community where you're stationed).

Sincerely,

Your Name

Include information about how long you've been in your career and how long you've been a military spouse.

Include information about moves, deployments and other challenges you've faced while working in your field.

Include details about how the Representative's help in getting new legislation passed or creating/updating laws around professional licenses would benefit you personally, as well as other spouses in your same profession.

Mention how long you've lived in the community and that you will continue to follow the state's action on this issue and let them know you would like to hear back from the Representative.

Be sure to include your contact information.